

BERTH RENTAL AGREEMENT & LOCK OPENING PERMIT

This form is used for all vessel arrivals renting a private or managed berth in the Marina, information sheet to be provided to arriving vessel.

BERTH

Berth number:	Rental rate:	Length:	Width:
Berth owner name (if a private rental):			
Email:		Phone number:	

TENANT

First name:	Family name:	Owner	Crew
Email:		Phone:	
Address:			
Company:		ABN:	
Emergency contact:		Emergency phone:	

VESSEL

Vessel name:					
Mono	Multi	Sail	Power	Commercial	Private
LOA (m)	Beam (m)	Description:			
Insurance Provider:			Policy #		
Insurance expiry date:			COC must be attached Y/N		

BOOKING

Approx arrival date:	Depart date:
I intend to apply to live on board from (date) to (date) with (number) of other persons.	

CREDIT CARD

Visa	Mastercard	Card number:
Name on card:		
Expiry date:	Verification number:	

I AGREE

I agree to the terms and conditions on this form and the information sheet. I authorise Cullen Bay Marina Management Corporation to deduct all fees and charges related to my visit from the credit card supplied.

Tenant signature:	Date:
For CBMMC, name, date & signature	

INFORMATION SHEET

NEW ARRIVALS INTO THE MARINA

To be provided to all arrivals renting a private or managed berth.

BEFORE ENTERING THE MARINA

All vessels require evidence of insurance to the value of \$10m Public Liability and to have made payment arrangements. Vessels arriving from international waters require clearance from NT Fisheries (phone 0413 381 094 or AquaticBiosecurity@nt.gov.au) before entering.

USING THE LOCK

Lock hours are from 0600h to 2300h, on the hour, book at least one hour prior and confirm 15m before entry. The Lockmaster is available 24hrs a day on VHF CH11 or 0419 421 363. Listen to instructions while slowly entering, use a bow and stern line, turn off engines, and no smoking. Note that water levels can move as much as 5m.

FEES

For *all* arrivals there is a one-off fee of \$375 that covers administration costs. Once you have paid and entered, you will access the lock and marina with the existing lock licence of the berth owner.

RENTING A BERTH

For those renting a managed berth, all rents are to be paid in advance and by the last day in each month for the next month. Rents in arrears will be charged at the daily rate (see Berth Rental Rates card).

For those renting a private berth, your payments are between you and your landlord.

STAYING

Please abide by the regulations of the Marina and in the Cullen Bay Marina bylaws. Please note that fishing in the marina and the dumping of materials carries penalties. A copy of the bylaws are available on the Cullen Bay Marina website (www.cullenbaymarina.com.au).

Marina staff will provide you with assistance to make your stay as easy as possible and we ask that you follow directions given by them.

Maintenance of a minor nature is ok, however no hot work or angle grinders and a max speed of 4knots.

You will be responsible for any damages caused by yourselves or your guests. Treat the marina as you would your own home; look after it, keep it clean, put your rubbish in the bins and enjoy yourself!

POWER (managed berths only)

Power is available at most berths and usage will be charged to you. For short stays we will read your meter when you come in and when you leave. Longer rentals are read monthly. We will debit your credit card for usage.

FOBs (managed berths only)

You will be issued with 2 gate-pass fobs at the beginning of your rental. They will be registered to your name, and you need these to enter the jetties and other facilities. Please return the fobs to the Lockmaster or office staff at the end of your rental. Unfortunately, if you don't return them, lose or damage them, we charge \$110 per fob against your credit card.

LIVE ABOARD

You may stay overnight on your boat for two days in any seven-day period without our permission. Genuine cruising yachts may apply to live on board their vessel within the marina, subject to some restrictions. Please see our staff for more details. Sorry no animals.

CHECKOUT (managed berths only)

Checkout time for managed berths is 1000h. If you overstay, you may be charged at the daily rate.